

## Operations Policy

# Ministerial Discretionary Fund

The Ministerial Discretionary Fund (MDF) exists primarily, but not exclusively, to support pastoral needs within our UUAA community:

- Offering expressions of love and caring during times of uncertainty, loss, or joy
- Helping individuals bridge short-term financial hardship
- Advancing the mission, vision, and strategic priorities of the community through meeting other one-time or short-term needs

The MDF, including the operational uses of it, is administered by the Senior Minister or their designee(s).

Recognizing that the MDF requires occasional replenishment, periodic fundraising in support of the MDF, and its mission and purposes, will occur in consultation and coordination with other UUAA fundraising efforts. Monies in this fund at the end of the year will roll over into the following year(s).

The MDF is subject to audit, alongside any and all UUAA-administered funds.

A brief, high level summary of the good work achieved through the existence of this fund will be provided annually to the congregation and to the Board of Trustees.

**These policies are subject to change without notice. Changes in policy must be approved by the Senior Minister or their designee.**

| Revision History  |   |                         |
|-------------------|---|-------------------------|
| DATE              | DESCRIPTION OF REVISION                         | REVISED BY              |
| March 23, 2017    | Last update/creation of policy                  |                         |
| February 12, 2020 | Updated the description of how the fund is used | Rev. M. Mishra-Marzetti |
|                   |   |                         |