

Operations Policy

UUAA Meetings and Events During Pandemic Policy

The following policy will be reviewed/revise frequently by the UUAA COVID advisory team in light of the current community health situation.

Outdoor Spaces at UUAA

Trails

Our walking trails are now open again, but social distancing must be practiced at all times. Ticks and mosquitos continue to be a risk on our land, so bug spray and protective clothing are advised.

Reserving a Space on the UUAA Grounds

Recognized Congregational Groups and UUAA members hosting private events can request to reserve a designated outdoor space.

Small groups/events can reserve the following spaces: the fire pit area, the courtyard, the outdoor sanctuary, two separate lower parking lot spaces, and two spaces on the back lawn.

All of these spaces can accommodate no more than 25 people at a time spaced 6 feet apart, even if all individuals have been vaccinated.

These spaces can be reserved Monday-Friday 6:30 pm - 10 pm or Saturdays and Sundays 8 am - 10 pm. Those who want to do a fire in the fire pit area (following our Building and Grounds Policy: http://uuaa.org/images/documents/Office-Staff/OperationsPolicies/Policy_BuildingsGrounds-2014.pdf) can go until 11 pm.

Group/event leaders can use the “request an outdoor space” link on the UUAA website uuaa.org to reserve one of these spaces.

Leaders of UUAA Recognized Congregational Groups will need to share a written plan for how they will accommodate those who don't feel comfortable meeting in person for any reason and those who can't physically access the meeting site. (Please note that none of these sites are wheelchair/walker accessible except the parking lot spaces. Also Wi-Fi is not available.)

The playground is open, but all equipment and materials need to be left in good working order and returned to their original location out of respect for the daycares that rent from us during the week. If any equipment or materials are damaged, please notify the Building Manager, Don Hackney, right away at: Don@uuaa.org.

The building will be locked, but group/event leaders have the option to check out a key for the sole purpose of using the gender neutral bathroom near the west entrance. No doors can be left propped open. (For more information about how to check out a key, please see the “request an outdoor space” form.)

Requirements for Using an Outdoor Space

(The following requirements apply, regardless of vaccination status)

Group/event leaders must ensure that participants who don't live in the same household practice social distancing or wear masks.

With the exception of the outdoor sanctuary, all outdoor spaces require participants to bring their own chairs.

Participants can eat pre-packaged foods or food brought by group participants for themselves. Participants who do not live in the same household may not share food or utensils and must maintain a strict 6-foot distance from others while eating.

Singing is allowed if singers are practicing strict social distancing and wearing a well-fit 3-layer surgical style mask that meets the ASTM F2100 or GB/T32610 standard. Participants must take a five-minute break after every 60 minutes of singing.

All groups/events should clean up their space when they are done and be mindful of their noise level out of respect for our community neighbors.

If a participant tests positive for COVID within 14 days of meeting at UUAA, the group/event leader should let Rev. Cassandra Hartley know immediately (confidentiality around identities will be maintained): cassandra@uuaa.org

All group/event leaders should read and follow the general Building and Grounds policy: http://uuaa.org/images/documents/Office-Staff/OperationsPolicies/Policy_BuildingsGrounds-2014.pdf

Offsite UUAA Activities

For offsite UUAA activities, we generally recommend that groups meet outdoors and follow the same guidelines listed above. However, we recognize that each group has different needs, comfort levels, vaccination levels, etc. In recognition of this need for flexibility, we ask that group leaders enter into a collaborative conversation with all group members and come to a consensus about how to meet in a way that feels safe, effective, and inclusive. This includes considering the needs of future group members, group members who want or need to participate virtually, and group members who may not be willing or able to get a vaccination. In order to honor our [20/50 Vision](#) that prioritizes Radical Welcome, as well as our [Core Values](#) that include fostering inclusion in community, groups cannot restrict events to vaccinated people.

If you choose to create your own group plan for meeting offsite that does not follow the guidelines listed above, we ask that you share your plan with our Coordinator for Congregational Life, QuianaDenae Perkins, at: quianadenae@uuaa.org.

If a participant tests positive for COVID within 14 days of meeting offsite for a UUAA event or activity, the group/event leader should let Rev. Cassandra Hartley know immediately (confidentiality around identities will be maintained): cassandra@uuaa.org

These policies are subject to change without notice. Changes in policy must be approved by the Senior Minister or their designee.

Revision History		
DATE	DESCRIPTION OF REVISION	REVISED BY
July 2, 2020	Created policy	Rev. C. Hartley & COVID Advisory Team
May 19, 2021	Changed offsite policy, revised mask requirements and group size restrictions to reflect CDC and State of Michigan guidelines, added the courtyard as a space, opened the playground, and allowed singing	Rev. C. Hartley & COVID Advisory Team